

**PORT OF IBERIA DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING - TUESDAY, SEPTEMBER 17, 2013
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board Vice-President, at the Port of Iberia Administrative Office, on Tuesday, September 17, 2013, at 5:30 P.M.

In attendance were Commissioners Mark Dore', Vice-President, Mike Resweber, Secretary-Treasurer, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Commissioner Gene Jefferies, Board President, was absent.

Also present were Roy Pontiff, Executive Director, Joanna Durke, Administrative Assistant, Holly Breaux, Secretary-Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny J. David, Sr., recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES

On a motion by Commissioner Mike Resweber, seconded by Commissioner Millie Martinez, the Commission approved the minutes of the Regular meeting held on Tuesday, August 20, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

II. EXPANSION OF AGENDA:

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Frank Minvielle, to expand the Port of Iberia District Board of Commissioners Regular Monthly Board Meeting of Tuesday, September 17, 2013 to meet and welcome Mr. Raymond M. "Mac" Wade, CPE, Executive Director, Morgan City Harbor and Terminal District, as the newly appointed Executive Director of the Port of Morgan City.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie

Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

Mr. Raymond M. "Mac" Wade, CPE, Executive Director, Port of Morgan City, introduced himself to the Board. Recently, at a Special Meeting of the Board of Commissioners of the Morgan City Harbor and Terminal District, Mr. Wade was named the new Executive Director for the District. Mr. Wade replaces Mr. Jerry L. Hoffpauir who retired from his position as Executive Director as of August 31, 2013. The POI Board of Commissioners congratulated Mr. Wade on his new appointment as Executive Director.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Two (2) Months Ending August, 2013.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) Computer Summary of Lease Agreement Activity Sheet**
- (f) Status of Invoices Report.**

A motion was made by Commissioner Millie Martinez, seconded by Commissioner Frank Minvielle, to approve and authorize the payment of bills for September, 2013, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

IV. RATIFICATION & RENEWAL OF CERTIFICATE OF DEPOSIT.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., to approve and ratify the renewal of Certificate of Deposit Number 1144084 (Diamond Offshore Company Security Deposit) which matured on August 18, 2013, with Iberia Bank for twelve (12) months at the rate of 0.25% and 0.25% A.P.Y.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

V. DISCUSS THE RECOMMENDATIONS AND FINDINGS FROM THE ADVERTISING & PUBLIC RELATIONS COMMITTEE MEETING HELD ON TUESDAY, SEPTEMBER 10, 2013:

- (a) **Mike Tarantino, President and CEO, Iberia Industrial Development Foundation, addressed the Committee Regarding a Promotional Opportunity in "Hemisphere" the In-Flight Magazine for United Airlines, for a Cost not to exceed \$2,500.00.**

Commissioner Larry Rader, Chairman of the Advertising & Public Relations Committee, presented the Recommendations and Findings from the Advertising & Public Relations Committee held on Tuesday, September 10, 2013.

Mr. Mike Tarantino, President and CEO, Iberia Industrial Development Foundation, addressed the Board. Mr. Tarantino indicated that United Airlines offered the State of Louisiana a promotional opportunity to promote the Acadiana area. "Hemisphere" Magazine will include an insert section entitled "Dossier Louisiana". The magazine will be located in each seat on the airplane. Business opportunities as well as tourism opportunities will be reflected in the publication. One advertisement in the publication is \$25,000.00. As part of the Acadiana region, the three (3) main business hubs to be featured will be the Port of Iberia District, U.L. Lafayette, and the Lite Center. The Port's cost to participate in the advertisement is \$2,500.00. Discussion ensued.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Millie Martinez, to amend the Port of Iberia District Fiscal Year 2013-2014 Advertising & Promotion Budget of \$40,047.00 to \$42,547.00 to allow for the Port to participate in and contribute to the cost of an advertisement that will be featured in a special insert of the November 2013 issue of "Hemisphere", the in-flight magazine for United Airlines, at a cost not to exceed \$2,500.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

VI. REPORT FROM MR. DAVID MOORE, FREYOU, MOORE AND ASSOCIATES, INC. ON:

- (a) **Maintenance Dredging of the Port's Marina Slips Due to Siltation Affecting the Water Depths of the Boat Slips.
{1} 45-Day Lien Period.**

Mr. David Moore, Freyou, Moore and Associates, Inc. reported to the Board that the contractor has satisfactorily performed the "Punch List" item stipulated in the Substantial Completion, and currently the project is in the 45-day lien period. Mr. Moore indicated that the \$9,612.30 which was withheld in Request For Payment No. 1 be released as a result of the contractor completing the work. Discussion ensued with regards to the possibility

of additional maintenance dredging work being performed in the Port's Marina in the future.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment which was previously withheld from Contractor's Application for Payment Number 1 (punch list item) in the amount of \$9,612.30 to LeBlanc Marine, LLC, in accordance with the contract dated April 8, 2013, regarding the POI Marina Boat Slip Maintenance Dredging Project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Millie Martinez, to approve and authorize Contractor's Application for Payment Number 2 RETAINAGE in the amount of \$4,989.17 to LeBlanc Marine, LLC, in accordance with the contract dated April 8, 2013, regarding the POI Marina Boat Slip Maintenance Dredging Project, contingent upon the receipt of the Clear Lien Certificate being received by the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Engineering Invoice Number 3 in the amount of \$897.00 to Freyou, Moore and Associates, Inc. regarding the Port of Iberia District Maintenance Dredging of the Port's Marina Slips Project, due to siltation affecting the water depths of the boat slips, in accordance with the Professional Engineering Services Contract dated November 20, 2012, contingent upon the receipt of the Clear Lien Certificate being received by the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

VII. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, SHAW COASTAL, INC., ON:

**(a) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property)).**

{1} Status of Dynamic Site Bulkheads 3, 4, and 4A and Chart Energy & Chemical Bulkhead 2.

Mr. Glenn Ledet, Shaw Coastal, Inc., gave a Powerpoint Presentation on the construction status of the Port-Site Bulkhead Relocation Project Phase II-A Bulkheads 2 thru 4A. Mr. Ledet indicated that with regards to the Chart Energy & Chemical Bulkhead #2, the thirty (30) 12" x 12" 65ft long pre-cast concrete piles have been driven for the Relieving Platforms, and the concrete has been poured for the East and West Relieving Platforms. The contractor is currently backfilling all of the aggregate material and compacting the embankment. The contractor is scheduled to perform the work relative to the Steel Pipe Fender System. This is 12" concrete-filled steel pipe which will replace the existing Timber Fender System. The estimated completion date for Bulkhead #2 is October 1, 2013.

{2} Discuss/Approve Contractor's Application for Pmt. No. 3.

Mr. Ledet presented Contractor's Request for Payment Number 3 which includes construction, mobilization, removal of structures and obstructions, excavation and embankment, structural excavation, pre-cast concrete piles (12"), Deformed Reinforcing Steel, Steel Pipe Piles, Class A(M) Concrete, etc. There has been 84 days of work completed with 98 days remaining. The project is approximately 46% complete.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Millie Martinez, to approve and authorize Contractor's Application for Payment Number 3 in the amount of \$145,581.98, to Coastal Bridge Company, LLC for the period August 1, 2013 thru August 31, 2013 in accordance with the Contract dated February 6, 2013, regarding the LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A- Bulkheads 2 thru 4a(for the AGMAC Bulkhead Relocation & Design Project (Public Property)); and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

{3} Discuss/Consider Change Order Number 2.

Mr. Glenn Ledet, Shaw Coastal, Inc., presented Change Order Number 2 for review and discussion. The purpose of Change Order Number 2 is due to the additional work associated with delays due to working around the tenant's (Chart Energy & Chemicals) loadout schedule. This includes the additional excavation, embankment, mobilization, demobilization and other miscellaneous work required to prepare the site for a loadout for Chart Energy & Chemicals. Lengthy discussion ensued.

Change Order Number 2 depicts an increase of \$47,568.99 for the stated work, and also depicts an additional six (6) contract days be added to the project as a result of the delays. If approved, the revised Contract amount would be \$4,772,393.74, and the revised Contract completion date would be January 29, 2014.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Millie Martinez, to approve and authorize the Board President to execute Change Order Number 2 regarding the additional work associated with delays due to working around the tenant's (Chart Energy & Chemicals) loadout schedule. This includes the additional excavation, embankment, mobilization, demobilization and other miscellaneous work required to prepare the site for a loadout for Chart Energy & Chemicals; and motion further acknowledges that Change Order Number 2 depicts an increase of \$47,568.99 for the stated work, and also depicts an additional six (6) contract days be added to the project as a result of the delays, with the revised Contract amount being \$4,772,393.74 and the revised Contract completion date being January 29, 2014; in accordance with the Contract dated February 6, 2013, regarding the LA DOTD Port Construction & Development Priority Program: State Project Number 578-23-0018/h.009021(321) Port-Site Bulkhead Relocation Phase II A- Bulkheads 2 thru 4a(for the AGMAC Bulkhead Relocation & Design Project (Public Property); and motion further stipulates that the Change Order be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

{4} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., to approve and authorize payment of Invoice Number 1551845-R8-00541 in the amount of \$45,601.00, to Shaw Coastal, Inc., for the period July 26, 2013 thru August 30, 2013 (reimbursable to POI by DOTD), regarding the AGMAC Bulkhead Relocation Project Phase IIA (for engineering during construction and resident project representation on Bulkheads 2,3,4,&4A) in accordance with the

contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 18 dated December 20, 2011.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

- (b) LA DOTD Port Construction & Development Priority Program:
State Project Number 578-23-0018/h.009021(322) Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property).
{1} Status of the Completion of the Design of the Remaining Public Bulkheads (#12 POI Public Dock) and the Preparation of the Bid Specifications.

Mr. Ledet reported that verbal approval was received this date from the LA DOTD regarding Bulkhead #12 at the POI Public Dock. The Administrative Assistant reported that the LA DOTD is requesting a Resolution Requesting Authority to Advertise. Once the LA DOTD receives the Resolution, a departmental letter will be issued to the POI authorizing the advertisement. In addition, the LA DOTD has requested that the engineer submit the Engineer's Certificate that the project is ready to advertise.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Frank Minvielle, to adopt the following:

**RESOLUTION REQUESTING AUTHORITY TO ADVERTISE
Port responsible for Engineering**

STATE PROJECT NO 578-23-0018/H.009021(322)
PARISH OF IBERIA

RESOLUTION

PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

WHEREAS, the Port of Iberia District Board of Commissioners has submitted an application for funding of the Port – Site Bulkhead Relocations Phase II-A, Bulkhead 12 (Phase II of SPN 578-23-0018/H.009021), Port Improvement Project under the Port Construction and Development Priority Program; and

WHEREAS, the State's share of the project funds have been made available and the Port of Iberia District Board of Commissioners has available its local matching share of the project funds in an amount of not less than ten (10%) percent; and

WHEREAS, at the request of the Port of Iberia District Board of Commissioners, Mr. O'Neil Malbrough, Shaw Coastal, Inc. (a CB&I Company) has prepared plans and specifications for said project, which plans and specifications are designated by State Project Number 578-23-0018/H.009021(322) Port Improvements Port – Site Bulkhead Relocations Phase II-A Bulkhead 12 (Phase II of SPN 578-23-0018/H.009021); and

WHEREAS, the Port of Iberia District Board of Commissioners has reviewed the final plans, specifications and cost estimate and accepts them as submitted and the Department of Transportation and Development has reviewed the final plans, specifications, and cost estimate and has approved them inasmuch as they comply with the requirements of the Port Construction and Development Priority Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by the Port of Iberia District Board of Commissioners , and the titles thereto are valid and indefeasible; and

WHEREAS, the Port of Iberia District Board of Commissioners has obtained all necessary permits required for the construction of this project; and

WHEREAS, the Port of Iberia District Board of Commissioners has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Official Journal for the Port of Iberia District Board of Commissioners is The Daily Iberian, whose mailing address is Post Office Box 9290, New Iberia, Louisiana, 70562, and whose telephone number is (337) 365-6773; and

WHEREAS, the Port of Iberia District Board of Commissioners desires to advertise for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Port of Iberia District Board of Commissioners, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session assembled on this 17th day of September 2013, that the Department of Transportation and Development be and hereby is requested to authorize the Port of Iberia District Board of Commissioners to advertise for competitive bids in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Port of Iberia District Board of Commissioners, covering the aforesaid improvements.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by the Port of Iberia District Board of Commissioners, and the titles thereto are valid and indefeasible and the Port of Iberia District Board of Commissioners expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and the Port of Iberia District Board

of Commissioners does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all required permits have been obtained by the Port of Iberia District Board of Commissioners.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that the Port of Iberia District Board of Commissioners has available its local matching funds in an amount not less than ten (10%) percent of the total project cost to insure construction of this project.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners will and hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT RESOLVED that the Port of Iberia District Board of Commissioners does hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by Activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the Department of Transportation & Development, and pay any judgment which may result from said suit as it relates to this project.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the Resolution was therefore adopted on this the 17th day of September 2013.

{2} Discuss/Approve CB&I Invoice.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., to approve and authorize payment of Invoice Number 741885-R8-00501 in the amount of \$14,789.50, to Shaw Coastal, Inc., for the period July 29, 2013 thru August 30, 2013 (Design of Bulkhead 12 - Public Dock)(100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 11 (Project Management) dated December 18, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

(c) Report on Port Millennium Expansion Phase II Project.

Mr. Glenn Ledet gave a Powerpoint Presentation on the construction status of the Port Millennium Expansion Phase II Project. Included in the presentation was photographs depicting the bank stabilization on the North bank along Gene Flash Road (existing Slip C-8). The material being placed is 250 pound Rip Rap and Geogrid. Upon completion of this work, the entire bank will be stabilized to C. P. Voorhies Road where the cul-de-sac will be located. Work has also been performed on the Wastewater Treatment Plant Expansion. The concrete slab has been poured, as well as Dixie Electric installing the new 50,000 gallon per day tank equipment. The concrete has been poured for the formation of the foundation for the LeBlanc Marine Building. The utility relocations are ongoing for the project.

Mr. Ledet reported that the general excavation for Phases 1-6 have been completed. The general embankment for Phases 1-4 are 100% complete, and the general embankment for Phases 5 & 6 are 95% complete. He also indicated that the side slopes have been hydro-seeded. It is anticipated that the construction of the asphalt cul-de-sac at C. P. Voorhies Road will commence in early October 2013.

The Executive Director expressed his concern with additional "Dead End" signage being placed at and/or near C. P. Voorhies Road. Mr. Ledet reported that the permanent signage will be installed by the Iberia Parish Government. Discussion ensued with regards to contacting the Iberia Parish Government to discuss the Executive Director's concerns and additional signage, etcetera.

{1} Discuss/Approve Contractor's Application for Pmt. No. 6.

Mr. Ledet presented Contractor's Request for Payment Number 6 which includes construction layout, clearing and grubbing, general excavation and embankment (55,002 cubic yards for a total of 707,110 cubic yards), drainage excavation (22,500 cubic yards along existing Slip C-8 for a total of 26,312 cubic yards), removal of structures and obstructions, rip-rap, WWTP items, A T & T line relocation, utility coordination, LeBlanc Marine Building, etc.

There were eight (8) rain days in the pay period for a total of 40 days. There has been 151 days of work completed with 49 days remaining. The project is approximately 76% complete.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader, to approve and authorize Contractor's Application for Payment No. 6 in the amount of \$890,335.01 to Beverly Construction Company, L.L.C., regarding the Port Millennium Expansion Phase II Project, in accordance with the Construction Contract dated March 1, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

- {2} Update on "Letter of No Objection" Regarding Sterling Sugars L.L.C. Request to Iberia Parish Government & Iberia Parish Council Requesting the Abandonment of Carl Bauer Road (North Side of Slip C-8 Expansion).**

The Executive Director reported on this under Agenda item 9(c).

- {3} Discuss/Approve CB&I Invoices.**

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Millie Martinez, to approve and authorize payment of Invoice Number 1551857-R8-00541 in the amount of \$266.00 to Shaw Coastal, Inc., for the period July 28, 2013 thru August 30, 2013 regarding the Port of Iberia District Port Millennium Expansion Phase II Project, (Additional Services: Permit Services - DEQ - WWTP Expansion)) in accordance with the contract between the POI and Shaw Coastal, Inc. dated January 17, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Danny J. David, Sr., to approve and authorize payment of Invoice Number 1551815-R8-00541 in the amount of \$30,322.00 to Shaw Coastal, Inc., for the period July 26, 2013 thru August 30, 2013 regarding the Port of Iberia District Port Millennium Expansion Phase II Project, (Additional Services: Construction Management & Resident Project Representation) in accordance with the contract between the POI and Shaw Coastal, Inc. dated January 17, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

The Executive Director reported that the contractor will be removing approximately twenty (20) 72" x 8ft reinforced concrete culverts from Port property. The Executive Director asked the Board to consider declaring the culverts as "surplus property" and furthermore enter into a Cooperative Endeavor Agreement with the Iberia Parish Government to transfer ownership of the culverts to the Iberia Parish Public Works Department to be used for drainage, bridges, etc., throughout Iberia Parish. Discussion ensued.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., to approve and authorize that approximately twenty (20) 72" x 8ft reinforced concrete culverts located on the Port of Iberia Millennium Expansion Phase II Property Site be declared as "Surplus Property"; and motion further authorizes the Executive Director to enter into a Cooperative Endeavor Agreement with the Iberia Parish Government for the transfer of ownership of the aforementioned culverts to the Iberia Parish Public Works Department to be used for drainage, bridges, or as deemed necessary throughout Iberia Parish; and motion further authorizes the Board President to execute the Cooperative Endeavor Agreement regarding same.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

(d) Status of the AGMAC Project.

{1} Discuss/Approve CB&I Invoice. (There was no invoice presented for payment).

The Executive Director reported that he is working closely with Senator David Vitter and U.S. Congressman Boustany's office regarding the authorization language. The WRDA Bill is currently moving through the United States Congress.

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Discuss/Consider CLECO Power, L.L.C. Right-of-Way (Underground Servitude Agreement) Regarding the Electrical Service of Two (2) Secondary Cables to Serve Two (2) Temporary Office Trailers Located on Tract "H" (15.14 acres)(Advanced Welding Service) Millennium Expansion Phase I Property Site.

The Executive Director reported that National Oilwell Varco (NOV) is currently subleasing a portion of Tract "H" on the POI Millennium Expansion Phase I Property Site from Advanced Welding Services. NOV has located two (2) temporary modular office trailers on the premises and is in need of underground electrical service. The Executive Director presented a CLECO Power LLC Underground Servitude Agreement for review and consideration.

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Danny J. David, Sr., to approve and authorize the Board President to execute the CLECO Power, LLC Underground Servitude Agreement regarding "Tract H" (15.14 acres) being leased by Advanced Welding Service and with a portion of "Tract H" being subleased by National Oilwell Varco (NOV), to provide underground electrical service to two (2) temporary modular office trailers belonging to National Oilwell Varco (NOV) on the POI Millennium Expansion Phase I Property Site.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

- (b) **Discuss/Approve Lease Agreement Between LBC Port, LLC & the Port of Iberia District Regarding Tracts "L" and "M" Consisting of a Total of 31.77 Acres and a First Right of Refusal Agreement Regarding Tract "K" Consisting of a Total of 15.61 Acres Located on the POI Millennium Expansion Phase II Property Site.**

Mr. Dale Behan, COO, LBC Port, LLC, addressed the Board with an update on the Lease Agreement on Tracts "L" and "M" and a First Right of Refusal Agreement on Tract "K" located on the POI Millennium Expansion Phase II Property Site. Mr. Behan indicated that the "Rough Draft" Lease Agreement and First Right of Refusal are currently being reviewed by their legal counsel. Any comments their attorney may need to have addressed will be forwarded to the Executive Director in the near future. Mr. Behan remains hopeful that a final agreement can be approved by the POI Board at the October 2013 regular monthly Board meeting. Mr. Behan also reported that there is a possibility that LBC Port, LLC would like to enter into a Sublease Agreement with a fabrication and construction business on Tract "M".

- (c) **Update on Port of Iberia District Making a Request to the Iberia Parish Government & Iberia Parish Council to Abandon Carl Bauer Road (South Side of Slip C-8 Expansion).**

The Executive Director reported that he is waiting for a signed Lease Agreement between the Port of Iberia District and LBC Port, LLC regarding Tracts "L" and "M" before he makes a request to the Iberia Parish Government and Iberia Parish Council to abandon Carl Bauer Road (South Side of Slip C-8 Expansion), as well as the "Letter of No Objection" regarding Sterling Sugars L.L.C. request to abandon Carl Bauer Road (North Side of Slip C-8 Expansion).

- (d) **Update on Sublease Agreement between LeBlanc Marine, LLC and Wayfarer Environmental Technologies, LLC Regarding Approximately 2.0 Acres of Tract "N" Located on the POI Millennium Expansion Phase II Property Site.**

The Executive Director reported that the Sublease Agreement between LeBlanc Marine, LLC and Wayfarer Environmental Technologies, LLC will be prepared once Mr. Ben LeBlanc, President, LeBlanc Marine, L.L.C. occupies Tract "N" on the POI Millennium Expansion Phase II Property Site. It is noted that the Board previously approved and authorized the Board President to execute the Sublease Agreement contingent upon the approval of the Executive Director and Port Attorney.

(e) Status of Danos Lease Negotiations Regarding Tracts "P" and "Q" Consisting of a Total of 22.37 Acres, Located on the POI Millennium Expansion Phase II Property Site.

The Executive Director reported that lease negotiations are ongoing with Danos regarding Tracts "P" and "Q" consisting of a total of 22.37 acres, located on the POI Millennium Expansion Phase II Property Site. Danos is currently reviewing the Port's proposal and is in the 30-day due diligence period.

(f) Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.

The Executive Director spoke with Mr. Bernard Broussard, Frank's Casing Crew & Rental Tools, Inc. The materials are in and Frank's Casing Crew & Rental Tools, Inc. can now perform the necessary repair work to the damaged power & fiber lines of the Port's Security Camera's located at Frank's Casing Crew & Rental Tools, Inc. According to Mr. Broussard, the work is anticipated to be complete by the POI regular monthly Board meeting in October 2013.

(g) Designate a delegate to the AAPA Annual Convention Annual Meeting to be held on Thursday, October 17, 2013 in Orlando/Coco Beach, Florida.

A motion was made by Commissioner Millie Martinez, seconded by Commissioner Frank Minvielle, to approve and authorize that Roy A. Pontiff, Executive Director, be appointed accredited as delegate to the AAPA Annual Convention October 13-17, 2013, and Annual Meeting to be held on Thursday, October 17, 2013 in Orlando/Coco Beach, Florida with authority to cast the vote of the POI on all motions and resolutions.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

(h) Authorization for Board President & Secretary-Treasurer to Approve & Execute the Louisiana Compliance Questionnaire (for Audit Engagements of Government Agencies).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mike Resweber, to approve and authorize the Board President and Secretary-Treasurer to execute the Louisiana Compliance Questionnaire (for Audit Engagements of Government Agencies), in connection with the audit of the Port of Iberia District's financial statements as of June 30, 2013, and the Fiscal Year period July 1, 2012 thru June 30, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie
Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

And the motion was therefore passed on this the 17th day of September 2013.

- (i) Discuss/Consider Re-Scheduling the Regular Monthly Board Meeting of Tuesday, October 15, 2013 due to the AAPA Annual Convention October 13-17, 2013 in Orlando/Coco Beach Florida.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Millie Martinez, to reschedule the Tuesday, October 15, 2013 regular monthly Board meeting of the Port of Iberia District Board of Commissioners to Tuesday, October 22, 2013 due to the AAPA Annual Convention being held from October 13-17, 2013 in Orlando/Coco Beach Florida.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Millie
Martinez, and Frank Minvielle.

Nays: None.

Absent at Voting: Gene Jefferies.

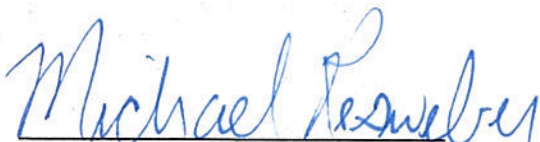
And the motion was therefore passed on this the 17th day of September 2013.


- (j) Announcements:

***AAPA Annual Convention - October 13-17, 2013- Orlando/Coco
Beach Florida.

IX. ADJOURNMENT.

On a motion made by Commissioner Frank Minvielle, and unanimously seconded by the Board, the meeting was adjourned at 6:40 p.m.


SECRETARY-TREASURER


VICE- PRESIDENT
*(in the absence of Gene L. Jefferies
Board President). (on 10/22/13)*